

FINAL PROJECT

Careers

In this project you are going to do research for one career that you are the most interested in.

The project will include:

1. Self-Reflection
2. PowerPoint Presentation
3. Written Report
4. Data Worksheet
5. Oral Presentation



EVALUATION:

- | | | |
|----------------------------|----------|---------------------|
| 1. Self Reflection | 30 marks | 5% of course grade |
| 2. Oral Presentation | 40 marks | 5% of course grade |
| 3. Written Report | 40 marks | 10% of course grade |
| 4. Data Worksheet | 20 marks | 5% of course grade |
| 5. PowerPoint Presentation | 20 marks | 5% of course grade |



I. Self-Reflection

1. Examine your assessments on *personality, values* and *learning styles*.
 - a. Explain whether you agree with the assessment or not. Provide examples that illustrate your point.
 - b. How will you apply this knowledge to school, home and personal life?
 - c. Given all your assessments (including Holland Code and Multiple Intelligence), what have you learned about yourself.

2. **Safety Matters.** It's great to have a job but workplaces can be dangerous places. List 3 things you learned about Health and Safety as it applies to a workplace with an explanation of why you choose them.

3. Lifestyle means the way people choose to live their life, including where they live, how they dress, what work they do, what they do for entertainment, etc. What lifestyle do you see for yourself in:
 - a. 10 years
 - b. 30 years

4. Briefly explain what you learned from Reality Check (in the real game).

2.Data Worksheet:

NAME OF CAREER:	
CAREER DESCRIPTION:	
EDUCATION/TRAINING REQUIRED: 1.List high school courses needed to get into desired post-secondary education 2. Name 2-3 colleges or universities offering programs leading to your career	
CURRENT NEED: (How easy is to find a job in the career of your choice? - find it at www.jobfutures.ca)	
SALARY RANGE:	
FUTURE OUTLOOK: (How easy will be to find a job in the career of your choice in the future? - find it at www.jobfutures.ca)	
POTENTIAL FOR PROMOTION:	
POTENTIAL EMPLOYERS:	
RELATED OCCUPATIONS:	

WEBSITES:

1. www.careercruising.com User: London Password:South	2. Careers.typefocus.com Site: Ls37
3. www.jobfutures.ca	4. www.ontariojobfutures.net
Due Date:	

Data Worksheet Checklist/Rating Scale

The data Worksheet contains the following information:

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| 1. Name of Career Area | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Career Description | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Education/Training Required | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Current Need | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Salary Range | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Potential for Growth | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Potential for Promotion | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Potential Employers | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Related Occupations | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Evaluation:

	Low				High
Clear and precise (T)	1	2	3	4	5
Accurate (K)	1	2	3	4	5
Complete (A)	1	2	3	4	5
Neatness/Grammar/Spelling (C)	1	2	3	4	5

TOTAL MARKS

Thinking/Inquiry /5	Knowledge/Understanding /5
Application /5	Communication /5

3. Written Report Worksheet: An analysis of 1 career

- Length of Project: Three pages (double spaced, size 12 font)
- Format: A research project based on the work covered in class.
- Topic: An analysis of 1 career choice.
- Directions: Analyze a career of your choice using the questions in the chart below. Discuss what other careers do you consider and why is this career your number one choice. What do you need to **do or learn** to successfully enter this career?

Outline:

Desires:	<ul style="list-style-type: none"> • What attracts you to this career? • How badly do you want it? Why?
Skills:	<ul style="list-style-type: none"> • What are you good at? • How have you developed these skills? • What are your transferable skills that you could use in this career? (skills gained from education/schoolwork) Explain.
Personality:	<ul style="list-style-type: none"> • What is your personality style? i.e. MI, Holland, Myers-Briggs • What are you like? • What do you like to do?
Experiences:	<ul style="list-style-type: none"> • What experience do you have to prepare you for this job? • Are there other experiences that you will need? • What education/certificates or accomplishments do you have or need for this job?
Action plan:	<ul style="list-style-type: none"> • What specific things will you do to prepare yourself for this career? • Which courses will you need to take in high school to obtain your desired career? List specific Grade 12 course prerequisites. • List at least three universities/colleges that offer programs that will lead you to your desired career? • Discuss your plan to finance your post-secondary education. • Discuss how this career will fit in with your attitudes and values concerning work i.e. need for job security, flexibility of hours, shift work, contract work, ability to do part-time, possibility for promotion. • Which high five principle will have the greatest impact on your career path? • Discuss any family factors that are relevant to your career choice.

4. PowerPoint Presentation: Choose 1 career to present

- Part of your final evaluation will be based on a PowerPoint presentation that you create.
- The purpose of the PowerPoint presentation is to visually support your presentation and dazzle your classmates.
- This PowerPoint Presentation must demonstrate your understanding of your selected career area.
YOUR POWERPOINT PRESENTATION HAS TO INCLUDE:
 1. ALL THE CONTENTS FROM YOUR DATA WORKSHEET
 2. SUMMARY OF THE WRITTEN REPORT
 3. ANYTHING ELSE YOU THINK IS IMPORTANT - i.e. is your job listed in www.workopolis.com , associations related to you job, interviews on www.careercruising.com
 4. Your last slide must list all resources and websites used.
- Your PowerPoint Presentation should demonstrate creativity and engage your audience.

5. Oral Presentation Worksheet

- You will make a five-to ten-minute presentation to your class outlining the main features of your chosen career area.
A PRESENTATION IS MANDATORY!
- Your oral presentation should be well rehearsed, polished and professional. Refer to your speaker notes only when necessary. Do not read your PowerPoint.
- Your oral presentation should include visual aids such as PowerPoint presentations, overheads, models and charts.
- Your oral presentation should be interactive.
- Your oral presentation and speech should demonstrate enthusiasm and include a variety of tones and inflections to maintain audience interest.
- Your oral presentation should be well planned and organized.

RUBRIC FOR POWERPOINT PRESENTATION

CRITERIA	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
	0-5 marks	6 marks	7-8 marks	9-10 marks
Content (Knowledge/ Understanding) /10 Marks	The content demonstrates a limited understanding and some misunderstandings of selected career area. Little content of data worksheet & written report is included.	The content demonstrates some understanding of selected career area although there are some minor gaps in information. Some content of data worksheet & written report is included.	The content demonstrates a considerable understanding of selected career area with few gaps in information. Most information from the data worksheet & written report is included.	The content demonstrates a thorough understanding of selected career area with no real gaps in information. All information from the data worksheet & written report is included.
Visual (Communication) /5 Marks	The visual materials contribute to limited effectiveness of the PowerPoint Presentation so that message is not clear. Few of the features in PowerPoint were used.	The visual materials contribute to some effectiveness of the PowerPoint Presentation. The message is fairly clear to the viewers.	The visual materials contribute to considerable effectiveness of the PowerPoint Presentation. Viewers understand the message.	The visual materials contribute to thorough effectiveness of the PowerPoint Presentation so the message is very clear to the viewers.
Audience Appeal (Communication) /10 Marks	Titles, background, pictures, colours, animations and transitions engage the viewer with limited effectiveness so that viewers are not drawn to the presentation.	Titles, background, pictures, colours, animations and transitions engage the viewer with some effectiveness though viewers may not linger over the presentation.	Titles, background, pictures, colours, animations and transitions engage the viewer with considerable effectiveness so that viewers are dazzled with the most of the presentation.	Titles, background, pictures, colours, animations and transitions engage the viewer with real effectiveness so that viewers are really dazzled with the presentation.
Layout/ Organization (Application) /5 Marks	The content was transferred to this new context such that the product looks to be little disorganized and not very creative	The content was transferred to this new context such that the viewer sees elements of organization with hints of creativity.	The content was transferred to this new context so that the product shows organization with some elements of creativity	The content was transferred to this new context such that it has a professional and highly creative look.

WRITTEN REPORT RUBRIC

CRITERIA	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
For each category	0 -5 marks	6 marks	7-8 marks	9-10 marks
Content (Knowledge/ Understanding) /10 Marks	Research from the course material is completed with limited skills.	Research from the course material is completed with some skills.	Research from the course material is completed with considerable skills.	Research from the course material is completed with thorough skills.
Style (Communication) /10 marks	The information has been presented with limited effectiveness.	The information has been presented with some effectiveness.	The information has been presented with considerable effectiveness.	The information has been presented with thorough effectiveness.
	The writing style is simple with limited evidence of organization.	The writing style is simple with some evidence of organization.	The writing style is clear and well organized.	The writing style is clear and sophisticated.
Analysis (Application) /10 marks	The analysis and interpretation is summarized with a limited degree of effectiveness.	The analysis and interpretation is summarized with some degree of effectiveness.	The analysis and interpretation is summarized with a considerable degree of effectiveness.	The analysis and interpretation is summarized with a thorough degree of effectiveness.
Reflection and Action plan (Thinking/Inquiry) /10 Marks	The action plan shows limited insight and is not realistic.	The action plan shows some insight and is somewhat realistic.	The action plan shows considerable insight and is realistic.	The action plan shows a high degree of insight and is highly realistic.

ORAL PRESENTATION RUBRIC

CRITERIA	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
For each category	0-5 marks	6 marks	7-8 marks	9-10 marks
Content (Knowledge/ Understanding) /10 Marks	Information is accurate with some noticeable errors. Understanding of selected career area is weak.	Information is accurate with one or two noticeable errors. Understanding of selected career area has a few noticeable gaps.	Information is accurate with minor errors. Understanding of selected career area has few gaps.	Information is accurate with almost no errors. Understanding of selected career area is strong with no gaps.
Organization/ Planning Evidence (Thinking/Inquiry) /10 Marks	Presents information in a sequence that shows limited planning. Information presented is not clear to the audience.	Presents information in a sequence that shows evidence of some planning. Information presented is clear to the audience with one or two noticeable exceptions.	Presents information in a sequence that shows evidence of planning. Information presented is clear to the audience.	Presents information in a sequence that shows evidence of detailed planning. Information presented is very clear to the audience.
Communication/ Connection to the Audience (Communication) /10 Marks	Presents information that engages and involves the audience in a very limited way. Reads all information from notes.	Presents information that sometimes engages and involves the audience. Reads some information from notes.	Presents information that almost consistently engages and involves the audience. Refers to the notes only when required.	Presents information consistently engages and involves the audience. Keep eye contact and present without reading.
Visual Aids/ Use of visual aids to enhance the presentation (Communication) /10 Marks	Make limited use of visual aids to enhance the presentation.	Make some use of visual aids to enhance the presentation.	Make good use of visual aids to enhance the presentation.	Make excellent use of visual aids to enhance the presentation.